



## 2024 PRIDE IN PRACTICE CONFERENCE ADDITIONAL INFORMATION

### **How many complimentary speaker tickets does our organisation receive?**

For each presentation, a complimentary 1 Day Pass will be provided for a maximum of 2 speakers. If your presentation includes more than 2 speakers, they will need to purchase a 1 Day Pass (or Full Conference Pass) if they wish to attend the conference before and/or after their presentation. These complimentary passes are non-transferrable and can only be used by speakers.

### **Where will I be presenting?**

At Marvel Stadium, 740 Bourke Street, Docklands VIC 3008. If your abstract is successful, you will receive a separate email with the name of the exact room and further details.

### **How long do sessions run for?**

All breakout sessions will be run for 35 - 40 minutes.

*If your session is chosen to be a plenary session, these sessions will run for approximately 40 minutes, in which you will be advised.*

### **When do I need to send in my presentation?**

All presentations and content need to be sent in by **COB Friday 18<sup>th</sup> of October** to Drew Hofman, at [dhofman@acon.org.au](mailto:dhofman@acon.org.au)

Any presentations sent after this deadline **will not** be accepted, and you will risk running your session without a presentation.

**All PowerPoint presentations must be submitted in 16:9 format, and any videos be embedded into the PowerPoint or in standard .mp4 format**

### **How should I send my presentation?**

The preferred method would be through [Dropbox](#) or [WeTransfer](#), which gives you free access on a basic plan.

If the file size is under 10MB, you can also email your presentation directly to Drew, at [dhofman@acon.org.au](mailto:dhofman@acon.org.au)

### **Are we able to have a presenter join remotely?**

As we have now returned to an in-person format, we will only be able to accommodate in-person presenters.

### **How long will my presentation be online for?**

All presentations are recorded and can be watched on the platform for up to three months after the conference. Access to the On-Demand digital platform requires the purchase of a Full Conference Pass, Corporate Table Ticket or On-Demand Pass.

### **Will there be AV assistance on the day?**

There will be an AV Technician in the room during your presentation. They will assist with all set up, i.e. microphones, PowerPoint Presentations etc. You will receive a presentation clicker, so you are able to click through your slides.

### **Who will introduce our session?**

One of our Pride Inclusion Programs Team will introduce your session and speakers, using the description you've provided us with. They will also assist with any Q&A and wrap up the session.

### **For more information, please contact:**

**Drew Hofman** (They/Them)

Events & Social Media Producer, ACON's Pride Inclusion Programs

E: [dhofman@acon.org.au](mailto:dhofman@acon.org.au) | M: 0482 184 599