2023 PRIDE IN PRACTICE CONFERENCE ADDITIONAL INFORMATION

How many complimentary speaker tickets does our organisation receive?

For each presentation, a complimentary 1 Day Pass will be provided for a maximum of 2 speakers. If your presentation includes more than 2 speakers, they will need to purchase a 1 Day Pass (or 3 Day Pass) if they wish to attend the conference before and/or after their presentation. These complimentary passes are not transferrable and can only be used by speakers.

Where will I be presenting?

At Allianz Stadium, SYDNEY located at Driver Ave, Moore Park NSW 2021. If your abstract is successful you will receive a separate email with the name of the exact room and further details.

How long do sessions run for?

All breakout sessions will be run for 35 - 40 minutes.

If your session is chosen to be a plenary session, these sessions will run for approximately 40 minutes, in which you will be advised.

When do I need to send in my presentation?

All presentations and content need to be sent in by **COB Friday 20**st of October to Drew, at <u>dhofman@acon.org.au</u>

Any presentations sent after this deadline **will not** be accepted, and you will risk running your session without a presentation.

All PowerPoint presentations must be submitted in 16:9 format, and any videos be embedded into the PowerPoint or in standard .mp4 format

How should I send my presentation?

The preferred method would be through <u>Dropbox</u> or <u>WeTransfer</u>, which gives you free access on a basic plan.

If the file size is under 10MB, you can also email your presentation directly to Drew, at <u>dhofman@acon.org.au</u>

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Are we able to have a presenter join remotely?

As we have now returned to an in-person format, we will only be able to accommodate in-person presenters.

How long will my presentation be online for?

All presentations are recorded and can be watched on the platform for up to three months after the conference. Access to the On-Demand digital platform requires the purchase of an On-Demand Pass.

Will there be AV assistance on the day?

There will be an AV Technician in the room during your presentation. They will assist with all set up, i.e. microphones, PowerPoint Presentations etc. You will receive a presentation clicker, so you are able to click through your slides.

Who will introduce our session?

One of our Pride Inclusion Programs Team will introduce your session and speakers, using the description you've provided us with. They will also assist with any Q&A and wrap up the session.

For more information, please contact:

Drew Hofman (They/Them) Events & Social Media, ACON's Pride Inclusion Programs E: <u>dhofman@acon.org.au</u> M: 0482 184 599



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