



20 July 2022

## 2022 PRIDE IN PRACTICE CONFERENCE ADDITIONAL INFORMATION

**How many complimentary speaker tickets does our organisation receive?** For each presentation, a maximum of 2 complimentary tickets will be provided for speakers to use for the day they are presenting. If your presentation includes more than 2 speakers, they will need to purchase a ticket if they wish to attend the conference before and/or after their presentation.

**Where will I be presenting?** At Marvel Stadium located at 740 Bourke St, Docklands VIC 3008.

**How long do sessions run for?** All breakout sessions will be run for 30 minutes.

*If your session is chosen to be a plenary session, these sessions will run for approximately 40 – 50 mins, in which you will be advised.*

**When do I need to send in my presentation?** All presentations and content need to be sent in by **COB Friday 21<sup>st</sup> of October** to Andrew, at [ahofman@acon.org.au](mailto:ahofman@acon.org.au)

Any presentations sent after this deadline **will not** be accepted, and you will risk running your session without a presentation.

**All PowerPoint presentations must be submitted in 16:9 format, and any videos be embedded into the PowerPoint or in standard .mp4 format**

**How should I send my presentation?** The preferred method would be through [Dropbox](#) or [WeTransfer](#), which gives you free access on a basic plan.

If the file size is under 10MB, you can also email your presentation directly to Andrew, at [ahofman@acon.org.au](mailto:ahofman@acon.org.au)

**Are we able to have a presenter join remotely?** As we return to an in-person format this year, we will only be able to accommodate in-person presenters.

**How long will my presentation be online for?** All presentations are recorded and can be watched on the platform for up to three months after the conference.

**Will there be AV assistance on the day?** There will be an AV Technician in the room during your presentation. They will assist with all set up, i.e. microphones, PowerPoint Presentations etc. You will receive a presentation clicker, so you are able to click through your slides.



**Who will introduce our session?** One of our Relationship Managers/Program Managers will introduce your session and speakers, using the description you've provided us with. They will also assist with the Q&A and wrap up the session.

**For more information, please contact:**

**Andrew Hofman**

Events, Social Media, Comms & Training Support, ACON's Pride Inclusion Programs

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